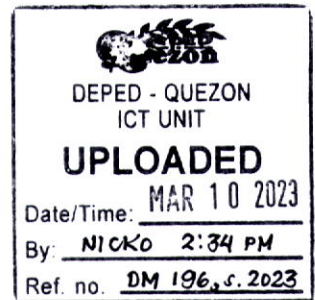




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



10 March 2023

DIVISION MEMORANDUM
DM No. 196, s. 2023

REGIONAL SEED EXCHANGE AND FOOD EXHIBITION

To: Assistant Schools Division Superintendents
Division Chiefs
Elementary School Heads
School-Based Feeding and Gulayan sa Paaralan Program Coordinators
School Health Personnel
All Others Concerned

1. In reference to **Regional Memorandum (RM) No. 131 s. 2023**, re: the Regional Seed Exchange and Food Exhibition, this Office through the School Health Section (SHS) announces the conduct of the said activity on **March 12, 2023** at Y.C. James Yen Center, Institute of Rural Reconstruction (IIRR), Silang Cavite.
2. The said regional activity aims to:
 - a. capacitate the Gulayan sa Paaralan Program (GPP) Coordinators on seed-saving techniques improving quality of seeds distributed to the community; and
 - b. strengthen the skills of School-based Feeding Program (SBFP)/Nutrition Education Coordinators in the development of nutritious indigenous recipes for school feeding and canteen.
3. The activity shall be participated by the Division SBFP and GPP Coordinators, including the SBFP and GPP Coordinators of the following select schools in the district:

School	District
San Antonio Central School	San Antonio
Tanauan Elementary School	Plaridel
Pitogo Central School II	Pitogo

DEPEDQUEZON-TM-SDS-04-009-003




“Creating Possibilities, Inspiring Innovations”

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

4. Please see Enclosure for the list of **Division SBFP/GPP Coordinators** who will participate in the Regional Seed Exchange and Food Exhibition, please see Enclosure.
5. Please be informed also that teachers who shall participate in the said activity shall be entitled to service credit, in accordance to **DepEd Order No. 53, s. 2003**, titled Granting of Vacation Service Credits to Teachers. On the other hand, **compensatory time-off (CTO)** shall be given to the teaching-related and nonteaching personnel as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004.
6. Please see attached documents for other details pertaining to the said activity.
7. Travel and other incidental expenses of the Division Office personnel to the said activity will be charged against the Division MOOE, while expenses of the field participants shall be charged to school MOOE and/or local fund, subject to usual accounting rules and regulations.
8. For immediate and wide dissemination.


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

shsmtma03/10/2023

DEPEDQUEZON-TM-SDS-04-009-003



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Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

[Enclosure to DM No. 196 s. 2023]

List of Participants for the Regional Seed Exchange and Food Exhibition

Name of participant	Designation	School/ Office
1. Ma. Teresita M. Abella	Division SBFP Focal Person	SDO- Quezon
2. Clarissa L. Escudero	Division GPP/ISNM Coordinator	SDO- Quezon
3. Melodien T. Buena	SBFP Coordinator	San Antonio Central- San Antonio District
4. Wilfredo S. Aguila Jr.	GPP Coordinator	San Antonio Central- San Antonio District
5. Maria Lyn B. Forbes	SBFP Coordinator	Pitogo Central II- Pitogo District
6. Biena M. Glinofria	GPP Coordinator	Pitogo Central II- Pitogo District
7. Diana L. Almeyda	SBFP Coordinator	Tanauan E.S.- Plaridel District
8. Thelma Q. Escobar	GPP Coordinator	Tanauan E.S. – Plaridel District

DEPEDQUEZON-TM-SDS-04-025-003



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Email Address: quezon@deped.gov.ph

Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
 REGION IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

GOVERNANCE AND OPERATIONS DIVISION

- R. Azara M. Duma D. Duma J. M. Patfo G. Verdan D. Mutamares Shara
- P. Marquez M. B. Tupas Z. Bueno M. A. Tusan D. Jaramila _____
- M. Fragata M. J. Salamat M. A. Terasona H. Camo R. Arbolente
- R. Marino A. Repaso Abela L. Perez G. Parola

ACTION/S TO BE TAKEN

- URGENT Update me on this For Appropriate Action Please attend
- For File/Calendar For your comment For Dissemination Congratulations
- For Discussion For your information For Report Preparation
- For Review/Recommend Please represent me Prepare Indorsement
- Thank you for your effort For signature/initial Please draft a proposal

Remarks:

[Signature]
 ELIZABETH M. DE VILLA
 SDOO-Chief 3/10/23

DEPED-QUEZON, INC. (SCHOOL DIVISION)



"Creating Possibilities, Inspiring Innovations"

Address: M. Sison St., Tagaytay, Laguna
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0393, (042) 784-0321
 Email Address: quezon@deped.gov.ph
 Website: www.deped.gov.ph

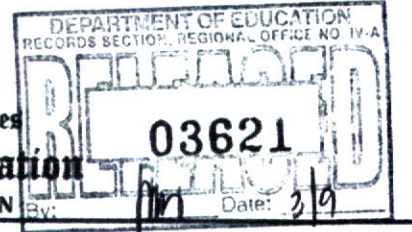


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Philippines
of Education
 CALABARZON

DO 031023-108486



March 3, 2023



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Date/Time: _____
 By: *Cristina L. ... PM*

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SE AND FOOD EXHIBITION

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January 27, 2023, relative to the Regional
 n, which will be held on March 12, 2023
 Center, Institute of Rural Reconstruction

cities of GPP Coordinators on seed-saving
 seeds distributed to the community and
 Nutrition Education Coordinators in the
 as recipes for school feeding and canteen.

re the Regional, Division SBFP/Nutrition
 | GPP Coordinators.

chool as Annex A, Local Agro-biodiversity
 Conservation and Dissemination Drive Project Timeline as Annex B,
 Acknowledgement receipt of Lighthouse Schools as Annex C, Monitoring Tool
 for Distributed Planting Materials as Annex D, Monitoring Tool for Nutrition
 Education for Learners, Parents, and Other Community Members (To be
 accomplished by the Lighthouse Schools) as Annex E, Lighthouse School
 Accomplishment Report as Annex F.

5. Travel and other related expenses to this activity will be charged against the regional funds while that of the Schools Division Office will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
6. For further information, kindly contact Dr. Annaliza T. Araojo through mobile at 09165417823 or through email at essd.calabarzon@deped.gov.ph.



Address: Gate 2, Kerangalan Village, Cainta, Rizal
 Telephone Nos.: 02-8682-5773/8684-4914/8647-7487
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



SDS OFFICE
RECEIVED

Date/Time: 03/09/23
 By: *[Signature]*



ESSD-RM-2023-131

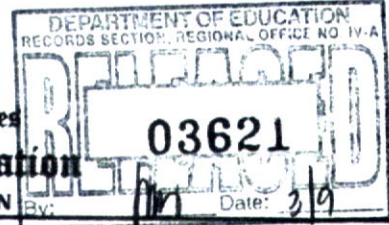
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DO 031023 - 108486

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



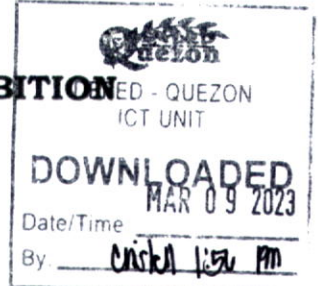
March 3, 2023

Regional Memorandum

No. 131 s. 2023

REGIONAL SEED EXCHANGE AND FOOD EXHIBITION

To **Schools Division Superintendents**



- In reference to the letter dated February 27, 2023, relative to the Regional Seed Exchange and Food Exhibition, which will be held on March 12, 2023 (Sunday) at the Y.C. James Yen Center, Institute of Rural Reconstruction (IIRR) Silang Cavite.
- The event aims to improve the capacities of GPP Coordinators on seed-saving techniques improve the quality of seeds distributed to the community and strengthen the skills of SBFP/Nutrition Education Coordinators in the development of nutritious indigenous recipes for school feeding and canteen.
- The participants in this activity are the Regional, Division SBFP/Nutrition Education, ISNM Coordinators, and GPP Coordinators.
- Attached is the list of Lighthouse School as Annex A, Local Agro-biodiversity Conservation and Dissemination Drive Project Timeline as Annex B, Acknowledgement receipt of Lighthouse Schools as Annex C, Monitoring Tool for Distributed Planting Materials as Annex D, Monitoring Tool for Nutrition Education for Learners, Parents, and Other Community Members (To be accomplished by the Lighthouse Schools) as Annex E, Lighthouse School Accomplishment Report as Annex F.
- Travel and other related expenses to this activity will be charged against the regional funds while that of the Schools Division Office will be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
- For further information, kindly contact Dr. Annaliza T. Araojo through mobile at 09165417823 or through email at essd.calabarzon@deped.gov.ph.





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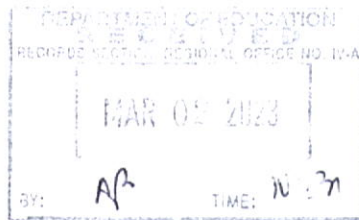
ESSD-RM-2023-131

7. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

03/ROE4

ISHU- 2023-100



International Institute of Rural Reconstruction (IIRR)

27 February 2023

IIRR Philippines

Y.C. James Yen Center
Silang, Cavite 4118
Philippines
t/f: +63 46 419 8600-04

ALBERTO T. ESCOBARTE

Regional Director
Department of Education - CALABARZON

Headquarters

Km. 39 Aguinaldo Highway,
IIRR Y.C. James Yen Center,
Biga 2, Silang, Cavite 4118,
Philippines

Attention: Dra. Annaliza T. Araojo, Dentist III/ ISNM Focal Person
Virgilio O. Guevarra, Jr., Education Program Supervisor

Founders

Y.C. James Yen (1893-1990)
Alice Huie Yen (1895-1980)

Dear Dir. Escobarte;

Trustees

David S. Bassiouni
James C. Diao
Paul Marquardt
Stephanie Pullings-Hart
Mary Racelis
Dane Smith
George SyCip

Greetings from the International Institute of Rural Reconstruction (IIRR)!

Trustees (Officers)

Ricardo A. Anzaldúa-Montoya
(Chair)

In line with the previous letter on the **Regional Seed Exchange and Food Exhibition, we will move the schedule from March 7 to March 12 (Saturday)** pursuant to **OUA Memo 00-0422-0049** titled **Local Agrobiodiversity Conservation and Dissemination Drive Project** issued 7th April 2022. The Lighthouse Schools was tasked to conserve, propagate, and distribute planting materials to the community members towards promotion of home gardens. Furthermore, one seed exchange event should be initiated by the Lighthouse Schools.

Emily Cheng
(Vice-Chair)

James F. Kelly
(Treasurer/ Secretary)

Peter G. Williams
(President)

Trustee Emeritus
Jane Boorstein

Country offices

Cambodia
cambodia@iirr.org

Ethiopia
ethiopia@iirr.org

Kenya
kenya@iirr.org

Myanmar
myanmar@iirr.org

Philippines
philippines@iirr.org

South Sudan
southsudan@iirr.org

Uganda
uganda@iirr.org


United States
us.office@iirr.org

Zimbabwe
zimbabwe@iirr.org

The **Regional Seed Exchange and Food Exhibition** is to be participated by the Division ISNM Focal and school-level GPP, SBFP Coordinators of the **seventy-four (74) Lighthouse Schools in the twenty-three (23) School Divisions of DepEd CALABARZON Region**. The event aims to improve capacities of GPP Coordinators on seed saving techniques improving quality of seeds distributed to community; and strengthen the skills of SBFP/Nutrition Education coordinator on the development of nutritious indigenous recipes for school feeding and canteens. **May we also ask the assistance of your Regional Office to develop the Regional Memorandum to cascade the information to the Division Offices**. Attached is the list of Lighthouse Schools in DepEd – CALABARZON, the Program Matrix, and the copy of OUA Memo 00-0422-0049 for your perusal.

We look forward to your favorable response.

Kind regards,


Ma. Shiela Anunciado

Program Manager – Food Security and Nutrition
International Institute of Rural Reconstruction, Philippine Program



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0422-0049
MEMORANDUM
07 April 2022

**For: Regional Directors and BARMM Education Minister
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
School Heads Concerned**

**Subject: LOCAL AGRO-BIODIVERSITY CONSERVATION AND
DISSEMINATION DRIVE PROJECT**

The Department of Education (DepEd), through the Bureau of Learner Support Services (BLSS) in partnership with the International Institute of Rural Reconstruction (IIRR), conducted 16 batches of Online Integrated School Nutrition Model (ISNM) Work Conferences from 2-23 February 2022 per **OUA Memo – 00-0122-0052** dated 14 January 2022. The participants were the Regional and Division focal persons who were re-oriented on the practices of bio-intensive gardening, the importance of local agrobiodiversity conservation, and the nutrition and culinary value of local vegetables, among others.

During the conference, participating schools reported damages to school gardens caused by strong typhoons in the last quarter of 2021. The volatile COVID-19 situation and different community quarantine protocols implemented also restricted the mobility of school personnel and stakeholders in maintaining the school gardens and conserving indigenous and locally adapted vegetables.

In line with this, DepEd with the IIRR, through the project "**Local Agro-Biodiversity Conservation and Dissemination Drive**", will strategically provide supplementary seed diversity starter kits of indigenous and locally-adapted vegetables to 273 Lighthouse Schools (**Annex A**) to rehabilitate school gardens.

The project will **run from March 2022 until April 2023** to allow the Lighthouse Schools to grow, propagate, and save the indigenous vegetable seeds from the diversity kits, following the indicative timeline for the project (**Annex B**). It also aims to replenish the stock of indigenous vegetable planting materials in communities through the strategic network of Lighthouse Schools nationwide.



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO))

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: +63286337203, +63286376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo



Specifically, by the 2nd quarter of 2023, the Lighthouse Schools must have been able to:



1. grow and propagate the indigenous and locally-adapted vegetable seeds provided to them;
2. initiate at least one (1) seed exchange event within their district or division;
3. distribute planting materials (e.g. seeds, seedlings, cuttings) of indigenous and locally-adapted vegetables to at least 30 recipients (or 5 schools); and
4. disseminate gardening and nutrition information about the indigenous vegetables to at least 40 stakeholders through online or offline platforms.

The Regional and Division ISNM Focal Persons shall consolidate the accomplishment of each of the Lighthouse schools using the prescribed templates **(Annex C-F)** at the end of the project.

In addition, it is requested that Regional Focal Persons shall identify a person-in-charge of receiving the starter kits and shall provide information in the delivery sheet accessible at <https://bit.ly/deliveryinformationisnm2022> **on or before April 13, 2022.**

For questions or concerns, please contact Belinda C. Beltran, ND III and/or Christine Isabel B. Buenvenida, HEPO II, of the BLSS-SHD through 02-8632-9935 or email nutritionsupport@deped.gov.ph.

For widest dissemination.



ALAIN DEL B. PASCUA
Undersecretary



Annex B

**Local Agro-biodiversity Conservation and
Dissemination Drive Project Timeline**

Key Activity	2022				2023		In-charge
	Q1	Q2	Q3	Q4	Q1	Q2	
1. Delivery of Seed Diversity Kits (SDK) from IIRR to Regional Offices							IIRR
2. Distribution of SDK to Lighthouse Schools							DepEd Regional Offices
3. Propagation of indigenous vegetables							Lighthouse Schools
4. Seed production, collection and saving							Lighthouse Schools
5. Seed Exchange Events of each Lighthouse School							Lighthouse Schools (w/ support from SDOs)
6. Monitoring & updating of ROs to DepEd & IIRR on LS seed propagation							DepEd, ROs and DOs
7. Report Submission							Lighthouse Schools; SDOs and ROs for consolidation before submitting to Central



Annex C

**Acknowledgement Receipt of Lighthouse Schools
for Seed Diversity Kit**

Region: _____

No.	Division	District	School ID	Lighthouse School Name	Received by/Date
	<i>[pre-filled out by RO based on master list of Lighthouse Schools]</i>	<i>[pre-filled out by RO based on master list of Lighthouse Schools]</i>	<i>[pre-filled out by RO based on master list of Lighthouse Schools]</i>	<i>[pre-filled out by RO based on master list of Lighthouse Schools]</i>	
1.					
2.					
3.					
4.					
5.					
6.					

Accomplished by: _____
Regional ISNM/ GPP Coordinator

Date: _____



Annex D

Monitoring Tool for Distributed Planting Materials
(To be accomplished by the Lighthouse Schools)

Division: _____ SY: _____ Sheet No. _____

School ID: _____ School Name: _____

Kindly indicate the type and quantity of planting material/s shared to the community and other schools.

Date	Name of Requester and *Designation	Name of Vegetable	*Type of Planting Material (seeds, seedlings, cuttings, tubers, etc.)	Quantity (In grams)
e.g. 1/03/2017	ANA LUIZA- PARENT	KAMOTE	CUTTINGS	200 grams

**For Designation, it can be a teacher, parent, school, organization, company, etc. whom you share your seeds, seedlings or any planting materials you saved and grown
*Type of planting materials are seeds, seedlings, cuttings, etc.

Note: Submit the completed form to the SDO by 1st week of April/ RO by 3rd week of April/ CO by 1st week of May.

Prepared by: _____ Date: _____
(Signature over Printed Name)

Approved: _____ Date: _____
(Signature over Printed Name)



Annex E

**Monitoring Tool for Nutrition Education for
Learners, Parents, and Other Community Members
(To be accomplished by the Lighthouse Schools)**

Division: _____ SY: _____ Sheet No. _____

School ID: _____ School Name: _____

Kindly fill-out this form with details of nutrition education activities conducted for various types of audiences, beyond lesson integration for students. Please attach a maximum of 10 action photos with an attendance sheet for means of verification. The rest of the attendance sheets need not be submitted but should be compiled and readily available during monitoring.

Date Conducted	Food/Nutrition Key message	Type of Audience (Ex. Learners/ parents/ community members/ specify for other types)	Name of School Activity (Ex. Parents' meeting, Buwan ng Wika Celebration, etc.)	Mode of Delivery (Ex. Film showing, garden tour, food tasting, etc.)	Total Number of Attendees

Note: Submit completed form to the SDO by 1st week/ RO by 2nd week/ CO by 3rd week, of succeeding month after every grading quarter.

Prepared by: _____ Date: _____
(Signature over Printed Name)

Approved: _____ Date: _____
(Signature over Printed Name)



Annex F

Lighthouse School Accomplishment Report

Region/Division:	Period Covered:
Name of School:	School ID:
Telephone/Mobile Number:	Email Address:

A. NUTRITIONAL STATUS FOR 2 YEARS (Current & Previous Year)

1. SY _____

Body Mass Index-for-Age/ Weight-for-Age	Number of Learners	Height-for-Age	Number of Learners
Severely Wasted/ Severely Underweight		Severely Stunted	
Wasted/ Underweight		Stunted	
Normal		Normal	
Overweight		Tall	
Obese			
TOTAL:			

2. SY _____

Body Mass Index-for-Age/ Weight-for-Age	Number of Learners	Height-for-Age	Number of Learners
Severely Wasted/ Severely Underweight		Severely Stunted	
Wasted/ Underweight		Stunted	
Normal		Normal	
Overweight		Tall	
Obese			
TOTAL:			



B. GPP IMPLEMENTATION

School ID/ Name	List of Vegetables Planted	No. of Kilos Produced	No. of Kilos Used for Feeding	No. of Seedlings Propagated	No. of Seeds/Seedlings Distributed

Name of School/ Family/Organization Given Planting materials	Total count of the kinds of vegetables given as planting material	Total quantity of planting materials given (in grams/ bundles/ pieces)	Kinds of Planting Materials Given (ex. seeds, seedlings, cuttings, tubers, etc.)

List of Indigenous Vegetables in the Crop Museum



C. SBFP IMPLEMENTATION

Grade Level	No. of Target Beneficiaries	No. of Actual Beneficiaries	No. of 4Ps Beneficiaries	No. of Repeaters	No. of Feeding Days Completed
Kinder					
Grade 1					
Grade 2					
Grade 3					
Grade 4					
Grade 5					
Grade 6					
Total					

D. NUTRITION EDUCATION IMPLEMENTATION

Activities Conducted on Nutrition Education	Food/Nutrition Key Message	Total Number of Attendees

E. GARDEN LINK TO NUTRITION EDUCATION

Activities Conducted using the garden as a learning laboratory for learners and their parents

F. LIST/PICTURES OF INDIGENOUS VEGETABLES



G. ISSUES & CONCERNS

H. GOOD PRACTICES

I. AREAS FOR IMPROVEMENT

Prepared by: _____ Date: _____
(Signature over Printed Name)

Approved: _____ Date: _____
(Signature over Printed Name)



LIGHTHOUSE SCHOOLS on INTEGRATED SCHOOL NUTRITION MODEL in REGION 4A-CALABARZON

REGION 4A - CALABARZON		
1	ANTIPOLO CITY	1. KAYSAKAT ES*
		2. CALAWIS ES
2	BACOR CITY	3. TALABA ES*
		4. BACOR CS*
		5. MALIPAY ES*
		6. QUEENS ROW ES
3	BATANGAS CITY	7. MALITAM ES*
4	BATANGAS PROVINCE	8. AYAO-IYAO ES*
		9. PINAGTUNG-ULAN ES*
		10. LAUREL ES
5	BIÑAN CITY	11. TIMBAO ES*
		12. OUR LADY OF LOURDES ES
6	CABUYAO CITY	13. MAMATID ES
7	CALAMBA CITY	14. E. BARRETTO SR. ES*
		15. POST ES
8	CAVITE CITY	16. SANGLEY ES*
		17. JULIAN FELIPE ES
9	CAVITE PROVINCE	18. UPLI ES*
		19. AMADEO CS*
		20. MARIANO ANAKAY ES*
		21. CARMONA ES*
		22. BAILEN ES*
		23. SAN GABRIEL 2 ES*
		24. INDANG CS*
		25. ALULOD ES*
		26. POTOL STA. ISABEL ES*
		27. MEDINA ES*
		28. MARAGONDON CS*
		29. PANUNGYAN ES*
		30. NAIC CS*
		31. SAN ROQUES ES*
		32. NOVELETA ES*
		33. BAGBAG 2 ES*
		34. KALUBKOB ES*
		35. BULIHAN SITES AND SPECIAL PROJECTS ES*
36. MAGUYAM ES*		
37. PULONG BUNGA ES*		
38. MALABAG ES*		

REGION 4A - CALABARZON		
		39. CARLOS BATINO ES*
		40. ISIDRO CUADRA ES*
		41. JULUGAN ES*
		42. TERNATE CS*
		43. LAPIDARIO ES*
		44. SOUTHVILLE ES
10	DASMARIÑAS CITY	45. LANGKAAN ES*
		46. DR. JOSE P. RIZAL ES*
		47. MALINTA ES*
		48. PALIPARAN ES*
		49. DASMARINAS 2 CS*
11	GENERAL TRIAS CITY	50. SUNNY BROOKE ES*
		51. GEN. GREGORIO S. ALONA MEMORIAL ES*
12	IMUS CITY	52. IMUS PILOT ES*
		53. TINABUNAN ES*
		54. GOV. D.M. CAMERINO ES*
13	LAGUNA PROVINCE	55. LILIW CES*
		56. MAJAYJAY ES*
		57. BAGUMBAYAN ES
14	LIPA CITY	58. LUMBANG ES*
		59. PLARIDEL ES
15	LUCENA CITY	60. LUCENA EAST 3 ES*
		61. LUCENA WEST ES
16	QUEZON PROVINCE	62. SAN ANTONIO CS*
		63. PITOGO CS*
		64. TANAWAN ES
17	RIZAL PROVINCE	65. WAWA ES*
		66. BINANGONAN ES*
		67. TOMAS CLAUDIO MEMORIAL ES
18	SAN PABLO CITY	68. SAN ROQUE ES*
		69. PLATON ES
19	SANTA ROSA CITY	70. CAINGIN ES
20	TAYABAS CITY	71. NORTH PALALE ES*
		72. DAPDAP IS
21	TANUAN CITY	73. TINURIK ES*
		74. BALETE ES

*pilot lighthouse school since 2016



IIRR & DepEd-CALABARZON SEED EXCHANGE and FOOD EXHIBITION 2023

12 March 2023 | YC James Yen Center – IIRR, Silang, Cavite

SEED EXCHANGE and FOOD EXHIBITION

How does it work?

The seed exchange and food exhibition will feature a space for the participants to display their planting materials and innovative indigenous vegetable recipes which will be shared during Sessions 4 and 6.

Food Exhibition.

- Select Lighthouse Schools from each School Divisions will exhibit one kind of indigenous vegetable recipe, can be a snack or viand.
- Food exhibit will run from 10:25 to 11:05AM (40 minutes) allowing the SBFP or NE coordinator to promote their innovative indigenous vegetable recipe during Session 4.
- Printed copies of your recipe will be distributed during the event.
- It will be exhibited within the venue in small servings for participants to taste during the allotted time period.

Seed Exchange.

- All participating Lighthouse Schools will bring properly labeled planting materials such as seeds, seedlings, stem cuttings, and tubers for sharing.
- Labels should follow the following initials: School Name_Name of GPP teacher_name of crop_local name (if available). For example, *IIRR_Shiela Anunciado_Lagikway*. Labels should be attached to the materials.
- Seed exchange will run from 1:15 to 1:45PM (40 minutes) during Session 6 allowing the GPP coordinators to share and trade their planting materials to other participants.
- Seed sharing/trading will be done in the venue for the participants to freely visit during the allotted time period.

What do I need to prepare?

- You are responsible for bringing your planting materials and cooked food.
- Cooked snack/viand should be enough for 40pax in small servings.
- Planting materials should be properly labeled.
- Prepare yourself to be ready to give a brief presentation of the planting materials and cooked food brought for sharing during the event. Share relevant information on the important characteristics of your planting material or the way your recipe is prepared.

What will be provided for me?

- PHP 1,500 will be reimbursed by the food exhibitors on the day of the event.
- A table for each School Division to display planting materials.
- Another set of tables for the food exhibitors.
- Certificate of recognition



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What do I need to do after the event?

- We would prefer that you take care of your trash after the event ends.

How to find by exhibit table?

- Upon arrival, look for the Secretariat to sign the attendance form. The Secretariat will direct you to your assigned exhibit table and we will have prepared signage with your Schools Division Name on it for the participants to easily navigate during the seed exchange and food exhibition session.

When and where I can set-up my exhibit table?

- You will be able to set-up on the day of the event on March 12, 7:30AM to 8:30AM after signing the attendance.

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Program Matrix

Note: Participants should pre-register on <https://bit.ly/registrationseedexchangeandfoodexhibition>.

TIME	ACTIVITY	REMARKS
8:30 – 9:00 AM (30 minutes)	Attendance Check Registration and Listing of planting materials (i.e., seeds, seedlings, roots and tuber crops, cuttings)	Lighthouse Schools' delegates will sign the attendance upon arrival. IIRR will validate the registered planting materials for the seed exchange in the afternoon. Proper labeling of the seeds, seedlings, stem cuttings, and tuber crops is required.
9:00 - 9:10 AM (10 minutes)	Preliminaries <ul style="list-style-type: none"> • Prayer • National anthem 	Prayer to be led by IIRR followed by a video of the national anthem.
9:10- 9:25 AM (15 minutes)	Recognition of Lighthouse Schools Delegates	The Emcee will call on the 23 Schools Divisions in Region 4A, delegates from each division are requested to stand-up for recognition.
9:25 – 9:35 AM (10 minutes)	Purpose of the Activity <i>by the Emcee</i>	The Emcee will state the purpose of the activity, its objectives and expected outputs from this activity.
9:35-9:45 AM (10 minutes)	Opening Remarks <i>by Emily Oro, IIRR Country Director</i>	Short welcome message
9:45-9:55 AM (10 minutes)	Inspirational message <i>by DepEd -Reg4A</i>	Short message
9:55 – 10:15 AM (20 minutes)	Session 1. Mainstreaming Agrobiodiversity for environment, food, and nutrition <i>by IIRR</i>	PowerPoint Presentation with lecture discussion for 15mins followed by the 5mins Q&A. This session will focus on the strategies on mainstreaming agrobiodiversity in DepEd Programs and the benefits to environment, food, and nutrition of learners.
10:15 – 10:25 AM (10 minutes)	Session 2. The experience of Cavite Province Division: Agrobiodiversity Conservation and Promotion in Schools	10-minute Video Presentation of Cavite Province Division' Good Practices on Agrobiodiversity Conservation and Promotion.
10:25 – 11:05 AM (40 minutes)	Session 3. Food exhibition and Tasting <i>by SBFP/Nutri-Ed Coordinators</i>	One Lighthouse Schools from each School Divisions except Cavite Province Division who will have ten (10) Lighthouse Schools are requested to prepare a dish/snack good for 40pax. Recipes were identified during registration to limit duplication of dishes.



TIME	ACTIVITY	REMARKS
		Copy of recipes are reproduced by IIRR for distribution. SBFP/Nutrition Education coordinators are advised to use indigenous vegetables grown from their school gardens or community on their dish and to be creative as possible. Recipes will be promoted by IIRR social media accounts and to IIRR communities. See Seed Exchange and Exhibition Guidelines.
11:05 – 11:35 AM (30 minutes)	Session 4. Cooking Preparation and Food safety Tips in school feeding and canteen <i>by Diana Jean Umali, IIRR Nutrition Officer</i>	PowerPoint Presentation with lecture discussion for 20 mins followed by the 10mins Q&A. This session aims to provide SBFP and canteen focal persons with knowledge on food safety tips and ways of cooking indigenous vegetables that can be served to school canteen and feeding.
11:35 – 12:05 AM (30 minutes)	Session 5. Management of seed data collection <i>TBD</i>	PowerPoint Presentation with lecture discussion for 20 mins followed by the 10mins Q&A. The session will provide information to GPP coordinators and schools on how to catalogue seeds collected and distributed. It will help them identify the source of seeds and characterize the adaptability of the planting material.
12:05 – 1:00 PM (55 minutes)	LUNCH BREAK	Food is served at the venue.
1:00 – 1:15 PM (15 minutes)	Ice Breaker	15-minute stretching exercise will be facilitated by select delegates.
1:15 – 1:45 PM (40 minutes)	Session 6. Seed Exchange and Exhibition <i>by GPP Coordinators</i>	All Schools Division will be assigned with a booth with table where they can arrange and display their planting materials. Instructions for this session will be provided before the actual seed exchange. See Seed Exchange and Exhibition Guidelines.
1:45 – 2:00 PM (15 minutes)	Insights from Participants <i>by select DepEd delegates</i>	Selected two (2) DepEd delegates will provide a short message on their insights and reflections from the conducted activity. Each presenter will have 5-7minutes to share their insights. <ol style="list-style-type: none">1. What is your key favorite part on the activity? Why?2. What is your key takeaway?3. How will you promote agrobiodiversity in your School Division?



TIME	ACTIVITY	REMARKS
2:00 – 2:30 PM (30 minutes)	Awarding of certificates	Body of the Certificate to be read by the Emcee. Each Schools Division will be called for the awarding of certificates followed by a group photo of each Division.
2:30 – 2:35 PM (5 minutes)	Group Photo	For everyone
2:35 – 2:40 PM (5 minutes)	Closing Remarks <i>by IIRR</i>	Short Message
2:40 – 3:10 PM (30 minutes)	Tour to the IIRR BIG Learning Center <i>by Ronnie De Castro</i>	Participants who would like to join the tour to the BIG learning Center will register for proper grouping during the registration. 30pax is allowed per group will be arranged. They will see the latest collection of indigenous fruits and vegetables of IIRR.
<i>-Nothing follows-</i>		

Useful Contacts

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